

Quality Assurance Engineer/Officer

Location: Zwijnaarde, Belgium

Job description

Ziphilus is a pharmaceutical company that focusses on the development of RNA-based vaccines, and therapeutics. As a QA Engineer, you will be part of a small quality team that executes a broad spectrum of tasks in a young and dynamic environment where collaboration and teamwork are encouraged. The job is a combination between hands-on-work regarding the qualification tasks in the lab, and administrative tasks within the electronic quality management systems.

You will be responsible for:

- Writing reviewing and approving procedures related to lab equipment, good lab practices, safety, analytical methods, and quality management.
- Management and maintaining documents and records related to daily lab activities, calibration, maintenance, quality events, preventive actions, and others.
- Data management including electronic and paper-based records.
- Periodic system qualification reviews.
- Supporting continuous improvements in the electronic Quality Management System (eQMS)
- Support materials, instruments, and experiments management in ELN.
- Proactively identifying risks within the QMS and supporting the development of action plans to address and drive continuous improvement.
- Set up new training when required and make sure that all team members have correct and up-to-date training plans. Follow up and maintain the training records.
- Working collaboratively with the R&D, and CMC Department.
- Providing support in the establishment and maintenance of a work environment with a focus on quality that fosters learning, respect, open communication, collaboration, integration, and teamwork.

Required competences and skills

- A master's degree in pharmacy, biomedical sciences, or equivalent degree.
- A minimum of 2-3 years experience in quality in GxP environment.
- Strong administrative skills, and the ability to generate clear, concise reports
- Clear communication skills
- Fluent in English, both written and verbally
- Great interpersonal skills, a team player, but equally comfortable working independently
- Ability to work in a fast-paced, small company environment.

What we have to offer

The position is full-time. We offer a market-compliant salary, including an attractive package of fringe benefits. We offer you a challenging career in a dynamic and fast-growing company, including opportunities for strong personal development within a multidisciplinary environment.

Why Ziphilus?

Ziphilus' team consists of a well-balanced, diverse group of people with complementary skills. The team members are united by their common passion for health care and entrepreneurship. Ziphilus has a culture of creativity and innovation, supported by its values that include Transparency, Respect, Courage and Integrity.

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A CV as well as a motivation letter can be forwarded by email to HR@ziphius.org.